



A forward-looking faith community for more than 250 years

- 1. Please indicate what expectations you had for this employee/staff member and indicate whether they were met successfully, adequately or inadequately.
- 2. This employee/staff member should be commended upon the following accomplishments.
- 3. This employee/staff member could improve in the following areas.
- 4. Given the responsibilities that this employee had over the last year, do you feel that any changes (additions, deletions, etc.) should be considered for her/his job description?
- 5. Additional comments.

Sign and Date